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29 July 1947

MEMORANDUM FOR THE CHIEF, INTELLIGENCE STAFF, ORE

SUBJECT: Production of Situation Reports

ENCLOSURES: (A) Tentative Program of CIG Situation Reports  
as of 1 July 1947

(B) Revised Situation Report Schedule

(C) Estimate of Elapsed Time from First Draft  
to Dissemination

1. Enclosure (A) is the current production schedule covering the Target Date for the completion of initial drafts of CIG Situation Reports. Your attention is invited to the fact that this schedule was based on hoped-for conditions within ORE that would make possible the production indicated. It is therefore probable that the schedule may have created in the minds of the Assistant Director and the IAB agencies a misconception as to the actual date of publication of CIG Situation Reports.

2. To begin with, the "initial draft" referred to in Enclosure (A) has in most cases been in fact a compilation of intelligence information by analysts of P-1 or P-2 grade which in no way bears a resemblance to the final draft. This means that an acceptable initial draft report cannot be expected within a minimum of 30 days of the time indicated. But the hoped-for improvement in (1) the acquisition of personnel, (2) reducing the time required to clear the paper through the IAB agencies, and (3) getting prompt reproduction and dissemination of the approved reports, has not materialized. The present schedule has, therefore, no validity whatsoever.

3. I have attached Enclosure (B) to indicate what the Branch Chiefs currently believe to be a realistic schedule for the production of these reports under present conditions. There seems to be no purpose in maintaining the fiction of Enclosure (A) inasmuch as no amount of effort on the part of ORE personnel can produce acceptable reports on the dates indicated.

4. Enclosure (C) outlines the steps necessary subsequent to the submission of draft reports to Branch Chiefs. In short, this means that the reports listed in Enclosure (B) will be in the hands of readers approximately three months after date shown in this schedule.

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5. It is suggested that it may be desirable to review the schedule (Enclosure (B)) with a view to assigning priority to those areas on which a Situation Report is particularly wanted because of current world conditions.

6. Recommendation: That the Assistant Director be informed of this situation.

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Acting Chief, Projects Division  
Intelligence Staff, ORE

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